

**Job Title:**

Cleaner – Holiday Cottages

Main purpose of job:

To clean all aspects of holiday cottages to a high standard

Relationships:

- a) Responsible to: The Partners
- b) Responsible for:
- c) Liaison with: Cleaners, Shop and Cafe Staff, Managers, Partners and Guests

Main tasks of job:

- Stripping beds and making beds
- Collecting and sorting dirty laundry, loading and operating washing machine, hanging out wet clean washing, bringing in dry clean washing
- Processing laundry for Laundry Company to collect
- Removing cobwebs, dusting and polishing
- Vacuuming
- Cleaning bathrooms to include sink, bath, shower, toilet and floor
- Cleaning kitchen to include fridge, hob, oven, surfaces, cupboards, dishwasher and floor
- Checking crockery and utensils cleanliness, wear and tear, amount
- Cleaning windows, door handles, skirtings and other fixtures
- Cleaning and de-icing freezer
- Sweeping outside areas, cleaning door mats and grates
- Cleaning washing machine shed
- Putting out clean linen (towels, tea towels, cloths, mats)
- Setting up welcome tray
- Checking supplies of soap, dishwasher tablets, toilet rolls, tea, coffee and sugar and replenishing where required
- Using cleaning materials as per the directions stated on product, including the correct use of personal protective equipment
- Take reasonable care of your own and other people's health and safety
- Keeping cleaning cupboard tidy
- Putting all cleaning products in cleaning cupboard and keeping cupboard locked when not in use
- Reporting any breakages, damages, shortages to a Manager or Partner
- Ensuring cottage and arrival information is well presented for guests' arrival
- Check heating and hot water on as required

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation.

Job description approved by: Bryony Brock

Date: 9th April 2025

Additional information:

Hours of Work

- Normal change over days are Fridays and Mondays as the business dictates
- Start: 10am Finish: As business dictates
- Fixed Term position (May 2025 to end October 2025)

Rate of Pay

- £14.00 per hour, payable weekly in arrears
- Staff discount of 20% off products in the shop and restaurant for staff only (non-contractual)

Skills

- Thorough in your work
- Excellent attention to detail
- Able to take responsibility and work well both alone and with others

Probationary Period

- The first 8 weeks of employment will be a probationary period during which you and your employer would have an opportunity to assess your suitability for the position appointed.

To be considered for this role please either send us your covering letter and CV or complete our application form and return it to us. Our email address is info@washingpool.co.uk , our postal address is Washingpool Farm, Bridport, Dorset, DT6 5HP or hand in to our Farm Shop.